

**Wilson County CTP Steering Committee
Minutes
July 9, 2009, 9:00 am**

Members Present

R. Bryant Bunn, III, P.E.
Gronna Jones
Jennifer Lantz
Jimmy Eatman, P.E.
Ron Sutton, P.E.

Janet Holland
Mark Johnson
Daniel N. Van Liere
Elaine Swinson
Elina Zlotchenko
Elena Talanker

1. Welcome

Daniel Van Liere with the Upper Coastal Plain RPO began the meeting at 9:15 am and welcomed everyone to the steering committee meeting for the Wilson County Comprehensive Transportation Plan (CTP).

2. Minutes

Mr. Van Liere asked everyone to look over the minutes from the previous meeting and asked for any comments or corrections to the minutes. No comments or corrections were made.

3. Resolution of Participation

Mr. Van Liere explained that the resolution is the result of work done in the previous meetings. Elina Zlotchenko (NCDOT) stated that she had received a comment to change the signatory line from "Mayor" to "Chair" for the county's resolution. Mark Johnson (Wilson County) clarified that each municipal resolution will be signed by the municipal governing body while the county's resolution will be signed by the county commissioner's chair. Ron Sutton (Herring-Sutton & Assoc.) suggested that the last paragraph in the resolution include the language "the towns of" prior to listing the municipal names to assist with clarification.

Mr. Van Liere asked that the changes that are made to the resolution will be sent out and any comments need to be made by July 18, 2009.

4. Goals and Vision Statement

Mr. Van Liere explained that the purpose of the goals and vision statement had been revised to include a purpose as requested at the last meeting. Additional goals were also added as requested.

5. Public Participation

Mr. Van Liere stated that the survey had been sent out for comments and suggestions and no comments had been received. It was suggested that a link to the survey would be placed on county and municipal websites. Jennifer Lantz (Wilson Economic Development Council) asked that the final survey be emailed to her so that she could forward the survey on to all the industries in town and to her board meetings that she attends. Janet Holland (City of Wilson) also stated that she could pass the survey along to the board meetings that she attends. Bryant

Bunn (City of Wilson) suggested that a message be sent out on the Connect CTY system informing residents of the survey and directing them to the survey's website. He also stated that the county has a similar system and could do it as well. Ms. Lentz also suggested that banks be targeted for survey distribution. Mr. Sutton suggested that the chamber of commerce be contacted as well.

Mr. Johnson asked for clarification on question number 5. It was concluded to add "commercial" to truck traffic and identify examples such as "noise, speed, safety, etc..." Gronna Jones (City of Wilson) suggested that "secondary" be removed from number 7. Ms. Jones also suggested clarification for question number 2. It was agreed that "stop light" be placed in parentheses. Ms. Lantz asked that "Wake County" and "Pitt County" be added behind commuter rail in number 8. It was also suggested that "daily round trip transportation" be added to the question in number 8 and to change "bus service to/from Raleigh" to "bus service to/from Raleigh/Durham/Chapel Hill."

6. Website Development

Ms. Zlotchenko explained that she has added information regarding the Wilson County CTP to the NCDOT TBP website. She stated that the minutes, resolutions, goals and visions statements, and any other documents that necessary are available or can be available on that website. Mr. Van Liere explained that the RPO has a webpage but is currently waiting on domain name change.

7. Road Network

Ms. Zlotchenko presented the road network as suggested based on previous meetings.

8. City of Wilson Planning Boundary

Ms. Zlotchenko presented a map that illustrates the boundary for the City of Wilson analysis model. Mr. Van Liere suggested that "planning boundary" be referred to in the future as "model boundary" to help avoid confusion.

9. Bike/Ped and Transit Plan

Ms. Zlotchenko presented a map that identified bike routes in the City of Wilson as well as state identified routes in Wilson County. Ms. Zlotchenko stated that the Wilson County CTP would insert the City of Wilson's Bike and Ped plan as an appendix and update it as the city's plan changes.

10. Next Meeting

The next meeting will be canceled to allow for data collection.